

WYOMISSING AREA SCHOOL DISTRICT 2014-4721

Minutes February 10, 2014

The regular meeting with committee reports of the Board of School Directors convened at 6:02 p.m. in the Community Board Room of the Jr./Sr. High School with Mrs. Butera, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Butera asked if anyone would be recording the meeting. No one indicated the intent to record.

Board Members Present:

Mrs. Butera, Mrs. Davis, Mr. Heinly, Mrs. McAvoy, Mr. Painter, Mr. Portner, Mrs. Reese, Mrs. Reilly and Mrs. Seltzer.

Administrative Staff Present:

Mrs. Vicente, Mr. Stem, Mr. Younkin, Dr. Babb, Mr. Griscom, Dr. Jones, Mr. Murray and Mrs. Smith.

Attendees:

Shelley Filer, recording secretary. An audience sign-in sheet is included as part of these official minutes.

MEETING ANNOUNCEMENTS

The following meeting schedules and locations were announced.

- School Board Business Meeting – February 24, 2014, 6:00 p.m.
 - Technology Committee Meeting – February 25, 2014, 12:00 p.m. **Date Change**
 - Curriculum Committee Meeting – March 3, 2014, 12:00 p.m.
 - Finance/Facilities Committee Meeting – March 5, 2014, 12:00 p.m.
 - Personnel/Policy Committee Meeting – March 6, 2014, 12:00 p.m.
- School Board Business Meeting with Committee Reports – March 10, 2014, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

Mrs. Butera announced that an Executive Session was held prior to the meeting to discuss legal and personnel matters and no action was taken.

COMMITTEE REPORTS

- A. Finance – Mr. Portner reported that the meeting was cancelled due to bad weather; however, he reiterated the committee had reviewed the preliminary budget and the projected deficit of \$550,000. He said the administrators are trying to trim expenses down to a break-even point. Mr. Painter requested a figure to date on Spartan Pride Stadium expenses for the next meeting.
- B. Facilities – Mrs. McAvoy reported the meeting was cancelled due to inclement weather. She said a meeting was held with representatives from the Wyomissing Borough Council, Borough Mayor, Borough Manager, three of our Board members and Mrs. Vicente to come to an understanding of the permit process to

Minutes February 10, 2014

determine what would be acceptable for the fence project to mitigate a lengthy and costly legal process. A meeting with the Zoning Officer, Borough Manager, Borough Council members, our architect, and Mrs. Vicente was recommended for further clarification of the reasons for denial of the permit and what steps are needed to move forward. Mr. Heinly stated the District filed a Right-to-Know request to understand how these matters have been handled in the past to determine consistency in following the codes.

- C. Curriculum – Mrs. Davis said that although the meeting was cancelled due to bad weather the current and 2014-15 calendar will be discussed later in the meeting.
- D. Technology – Mr. Portner said the next meeting is February 25.
- E. Personnel – Mrs. Davis reported that items discussed are on the agenda for approval.
- F. Policy – Mrs. Seltzer explained the changes in the policies listed for a first reading. In four of the policies the same language is being changed for consistency so that off campus activities will not have to be addressed by administration. A Parent of Record policy is being recommended so principals have a clear understanding to whom a child and his/her information can be released.
- G. Ad Hoc Development Advisory – Mrs. Butera said no meeting was held.
- H. Berks County Intermediate Unit Board Report – Mrs. Seltzer reported that BCIU's budget reflects no increase to our cost and needs to be approved by April. She explained the changes in duties BCIU staff have undertaken while some administrators are assisting the Reading School District until June 30.
- I. Berks Career & Technology Center Board Report – Mr. Painter reported a meeting was held January 29. He said our proposed calendar closely resembles BCTC's calendar. BCTC's budget reflects 2.26% increase in the areas of salary and benefits. He recommended the Board approve the budget at the appropriate time. Mr. Portner asked if the new CDL program had an impact on the budget. Mr. Painter responded that it is part of a separate budget for continuing education and had no impact on the general education budget.
- J. Berks EIT Report – Mrs. Reese said the first meeting is scheduled for February 25.

WYOMISSING AREA SCHOOL DISTRICT 2014-4723

Minutes February 10, 2014

K. Wyomissing Area Education Foundation – Mrs. Butera said Brittany Siggins thanked the foundation for the iPad purchase and shared her successes using the technology to facilitate group instruction. Over \$30,000 has been raised so far in the annual fund drive. She highlighted the recent donations WAEF made to the District. She also reported there are 10 parties scheduled for the Toast event.

PUBLIC COMMENT

Tim Hetrich informed the Board that he and several of his students were to be featured on BCTV later in the evening discussing personal finance.

Mrs. Vicente commented on the success of the Dancing with the Spartans event that will benefit the MiniTHON. She said she hoped it would become an annual event.

SUPERINTENDENT'S REPORT

A. CURRICULUM/ TECHNOLOGY

Upon a motion by Mr. Painter, second by Mrs. Seltzer, the following Curriculum/Technology items were approved.

Dr. Jones presented a proposal outlining the benefits of having graduation offsite including increased seating capacity, increased parking availability, improved audio-visual capabilities, elimination of multiple set-up plans while keeping the function within district boundaries, and a cost savings. Three site visits had been conducted with various stakeholders. The current proposal is a year-to-year agreement.

1. Approved lease agreement with the Scottish Rite Cathedral Association of Reading for use of their auditorium for commencement on June 6, 2014 for a fee of \$2,050 plus charges for security personnel.
2. Approved Overnight Field Trip Request – Regional Orchestra, Easton Area High School, February 27 – March 1, 2014.
3. Approved expulsion waiver agreement for secondary student ID# 300538.

Yeas: Butera, Davis, Heinly, McAvoy, Painter, Portner, Reese, Reilly and Seltzer.

Nays: None. Motion carried.

The remaining Curriculum and Technology items were opened for discussion. Mrs. Vicente indicated that the built-in snow days have been used, and to-date, two days have been added to the end of the calendar in June. PDE has adjusted the PSSA testing schedule for reading, math, and writing exams due to the missed instruction time as a result of inclement weather. The date of graduation remains June 6.

WYOMISSING AREA SCHOOL DISTRICT 2014-4724

Minutes February 10, 2014

Another concern with the remaining days of winter is the shortage of salt used to treat the roads in the Borough which may result in additional closings or delays for inclement weather.

Mr. Stem reported that the proposed 2014-15 calendar is much the same as the last two school years. Any changes made to the calendar can cause a conflict with BCTC's calendar. Winter break extends to January 5 so as not to open buildings for just one day before a weekend. Five snow days are built in and the remainder would be added in June. By only adding days at the end of June, instructional days are lost before PSSAs. Several Board members weighed in on the order of the snow days and how they affect travel plans for holidays. Making the Wednesday before and the Monday after Thanksgiving, and Martin Luther King Day school days was also discussed. Changing in-service and make-up flex days could also be a consideration.

B. FINANCE/ FACILITIES

The Finance and Facilities items were opened for discussion. Mrs. Butera thanked WAEF for their generous donations.

C. PERSONNEL/ POLICY

Upon a motion by Mrs. McAvoy, second by Mr. Portner, the following Personnel/Policy items were approved.

1. RESIGNATION/RETIREMENT/TERMINATION

a. Support Staff

- 1) **Stacey Riegel**, Special Education Instructional Aide, WHEC, resignation effective February 13, 2014.

2. LEAVE OF ABSENCE

a. Professional Staff

- 1) **Colleen Reinecker**, Special Education Teacher, WHEC, unpaid leave of absence, April 14, 15, 16, 2014.

b. Support Staff

- 1) **Regina Miller**, Custodian, WHEC, leave of absence, effective February 4, 2014 until a date to be determined.
- 2) **Diane Helm**, Food Service Worker, JSBS, unpaid leave of absence January 28, 2014 (p.m.), January 29, 30, 31, 2014; February 4, 2014. Return to work February 6, 2014.

3. APPOINTMENTS

a. Support Staff

- 1) **Amelia Essig**, Kindergarten Aide, part-time at 6 ¼ hours/day (31 ¼ hours/week), \$10.50/hour, effective February 11, 2014.

WYOMISSING AREA SCHOOL DISTRICT 2014-4725

Minutes February 10, 2014

- 2) **Pamela Anzulewicz**, Food Service Worker (Floater), District-wide, 4 hours/day (20 hours/week), \$9.89/hour, effective date to be determined based upon successful completion of all pre-employment requirements.

4. TEACHER ON ASSIGNMENT

a. Professional Staff

- 1) **Frank Ferrandino**, Interim Athletic Director, effective January 30, 2014 for the second semester of the 2013-14 school year at a stipend of \$8,250 in addition to annual salary.

5. MENTOR TEACHERS

Presented for approval is the following Mentor Teacher for second semester of the 2013-2014 school year for the new professional staff member:

<u>Mentor Teacher</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Jessica Lengle	Greta Jones	LTS Special Education Teacher	\$250

6. SUBSTITUTES

a. Professional Staff

- 1) **Lauren Fiorentino** (Teacher) - Addition

7. VOLUNTEERS

Yeas: Butera, Davis, Heinly, McAvoy, Painter, Portner, Reese, Reilly and Seltzer.
Nays: None. Motion carried.

The remaining Personnel and Policy items were opened for discussion. Mr. Painter commented that when he was chairman, the policy committee discussed making similar changes to the listed policies to keep from policing what happens outside the walls of the school. As such, he supports the proposed policy changes. However, he had some concerns with the language in the Parent of Record policy and offered to submit suggested changes at the next policy committee meeting. Mrs. Seltzer requested he submit the suggestions to her and she will forward to the committee.

OLD BUSINESS None.

NEW BUSINESS None.

UPDATES FROM ORGANIZATIONS

Kami Fecho, WAEA President, requested on behalf of the teachers that the Board consider making the Monday after spring break one of the last make-up days. She also offered to poll the teachers to find out how they feel about the other calendar changes that were discussed.

WYOMISSING AREA SCHOOL DISTRICT 2014-4726

Minutes February 10, 2014

Mrs. Reilly spoke on behalf of the PTA about some recent events including the Reading is Fundamental (RIF) program and movie night.

ADJOURNMENT

A motion was made by Mr. Portner, seconded by Mrs. Reese to adjourn at 7:17 p.m.

Board Secretary